

County of Gloucester
Human Resources Manual

CHAPTER:	4 – COMPENSATION	ADOPTED: 3/7/06
SECTION:	2 – DELIVERY OF PAY	REVISED:

Pay periods for all employees are two weeks in length. The paychecks are distributed every other Thursday. If a payday falls on an official holiday, paychecks will be issued the preceding workday. Under extraordinary circumstances, paychecks may be issued the day before the normal payday after 3:00 PM.

Salaried and hourly employees are paid for the current pay period.

Employees must cash their paychecks on personal time, not during official county working hours.